



Corporate Parenting Report March 2018

1. Introduction

The following sets out how SRUC has progressed its Corporate Parenting responsibilities. It should be read alongside the annual review of 2016-17 (**Appendix One**) and annual plan 2017-18 (**Appendix Two**) both of which have been considered and approved by SRUC's Student Support and Engagement Committee. Corporate Parenting for SRUC is a responsibility that is applicable to the age range as specified within the section 9 of the Children's Act 2014.

SRUC is a specialist education provider offering taught academic provision from SCQF level 4 to level 11 and postgraduate research. Study opportunities are offered across six campuses and by distance learning. Our current taught student body records a FTE of 2857. General support for students is provided at each campus with specialist services provided by SRUC and external practitioners.

SRUC has an inclusive approach to its student support services and many of the activities developed to support care experienced students are applicable to other students within our community, most notably those who are Carers. It was therefore decided, following discussion with CELCIS that SRUC's documenting of this area of work would be dual focussed, including planned developments which would support both care experienced students and also those who are carers.

We believe that this approach has enabled a best use of staff experience without compromising our Corporate Parenting responsibilities.

We work closely with other Corporate Parents for the support of care experienced individuals who are interested in studying with us or enrolled. This will include information sharing (with consent) and the involvement of local social services in decisions impacting upon a care experienced students (for example, if involved in a disciplinary situation).

We are refining the ways we work with care experienced young people and carers to ensure that their views inform our future support and developments. Planned actions are included within the Action Plan and our progress against this is monitored by the Student Support and Engagement Committee.

2. The six requirements

SRUC believes that it has developed a support service for care experienced and looked after children which enables the meeting of the 6 requirements within the legislation. The review of 2016-17 provides detail but the following summarises key developments.

Alert

SRUC has provided multiple formal opportunities for those who are care experienced or a looked after child to declare their background. These commence with initial enquiry and are publicised through our prospectus and on-campus materials and set out in a flow chart. SRUC has invested in the development of a member of staff – the Care Experienced Advisor (CEA) - who is the operational lead for this area and is the formal first contact following a declaration. The CEA undertakes initial assessment of needs prior to a local named member of staff being identified to provide day to day contact.

The Student Experience Manager, a member of the Education Divisional Management Team oversees this work and ensures Corporate Parenting is included within the strategic development of SRUC.

The creation, and training, in 2016-17 of safeguarding teams at each campus has also provided further support and integration with the Senior Tutor at each campus fulfilling the roles of local Safeguarding Manager and also the local named member of staff for care experienced students on the campus.

The work undertaken to promote the opportunities for support are evidenced by the significant increase in declarations of experience of care from 14 in 2016-17 to 41 in this current academic year 2017-18, an increase of just under 66%. We believe this demonstrates the impact our support, and promotion of this support, has had. Increased and earlier declarations mean we are able to support at a much earlier stage, which will hopefully result in improved retention, achievement and progression rates. The indirect result of this improved support should also be individual student's improved confidence, self esteem and independence.

Promote

Within the SRUC community we believe that we have significantly improved the visibility of support for care experienced individuals. The prospectus for 2019 entry includes a statement of support for those who are care experienced considering an application to SRUC and we have introduced social media posts indicating our support to national campaigns and awareness raising. There is also information within the student handbook (downloadable from our Virtual Learning Environment). We have information posters and leaflets available at each campus.

We seek to positively promote the interests of those who are care experienced providing opportunity since 2014 for young people to declare on

SRUC application and enrolment forms. We also provide opportunity for students to declare their care experienced background within SRUC's Trust funded student application processes and priority is given to these students where eligibility is met.

Corporate Parenting features as one of SRUC's 4Ps, a visual commitment displayed at each campus highlighting SRUC's responsibilities to Parent, Prevent, Protect, and not tolerate Prejudice. This was launched at SRUC's Learning and Teaching conference in August 2017 and also incorporated into an academic poster presented at the conference on SRUC's equality and diversity work.

SRUC is aware it needs to make some of this material more publically accessible and will be looking to include what is currently missing from the above on the website.

Opportunity

By producing a flow chart and posters outlining the opportunities to declare and how declarations are subsequently supported we have demonstrated that our responsibility for care experienced individuals is very much to the forefront of student support provision across the organisation. This would also demonstrate our aim to provide an equal and inclusive service to all, regardless of which campus they attend or their mode of study.

Access

SRUC believes that it has provided multiple opportunities for individuals to declare their experiences and responds to these in a timely manner. This is recorded in the student record systems to enable central monitoring of attendance and achievement by the CEA and trigger necessary proportionate intervention.

Opportunity to (re)declare takes place during registration at start of each academic year. This enables SRUC to monitor any changes in a progressing student's circumstances and the needs this may bring. We recognise that some individuals may lack the confidence to declare when they first enquire about SRUC or commence their studies, or for some their circumstances may change and they may become care experienced during their studies. We consider providing these multiple opportunities is important, and demonstrates that SRUC acknowledges that individual's needs change and that our responsibilities continue.

Improve

We believe SRUC has significantly developed the means to support care experienced young people since the introduction of the legislation. We have always offered a personalised approach to our student support but meeting the requirements of the legislation has provided the catalyst for public commitment, specific promotion, awareness raising of staff, and the identification of resources. Work remains in promoting the opportunities

SRUC is able to offer through and with other Corporate Parents and priority action has been set out to work more closely with charities and local authorities within the individual campuses' regions to improve this.

Training

Due to significant changes within SRUC's Board and Senior Leadership Team there is a need to now undertake a refreshed and appropriate level of awareness raising with this senior level of staff. Individuals with specific responsibilities with the delivery of services for those who are care experienced are active members of sector level groups enabling SRUC to learn from other Corporate Parents and introduce refinements and new support services as appropriate to our care experienced student community.

3. Further information

A copy of SRUC's most recent annual review and current Action Plan is appended.

For further information please contact :

Alison Halliday, Care Experienced Adviser, alison.halliday@sruc.ac.uk

or

Sonia Filby, Student Experience Manager, sonia.filby@sruc.ac.uk

Appendix 1

SRUC – Supporting our students who are Care Experienced or a Carer. Review Autumn 2017

1. Background

Individuals seeking to study at SRUC who have a care experienced background can be assured that as a Corporate Parent SRUC has made public its commitment of support. Corporate Parents have statutory duty under Part 9 of the Children and Young People (Scotland Act) 2014 to:

- Be alert to the needs of care experienced individuals,
- Assess the needs of care experienced individuals seeking entry to or studying with SRUC
- Promote the interests of care experienced individuals
- Seek to provide opportunities to those individuals from care experienced backgrounds
- Take action to help care experienced individuals to access opportunities and make use of services and support provided.
- Take action to improve SRUC in its Corporate Parenting role.

In embracing its responsibilities SRUC extends its offer of Corporate Parenting to all potential or enrolled students who have experience of care or being looked after (as defined by legislation). This is because SRUC recognises the impact of early life experience. In order for SRUC to fully support those potential or enrolled care experienced students, disclosure by individuals of their care experienced background is encouraged at any time of the student journey.

SRUC also recognises its commitment to those students who have caring responsibilities. In considering these, SRUC sees many similarities in its response to the needs of carers to those who are care experienced. Therefore, the support and provision available to those students and potential students with care experience is also offered to those who are carers.

2016 – 17 was the first year whereby this provision was formally offered across all six campuses and thus of recording Care Experience and Carer declarations and support (**see Appendix 1**). These figures will be used as the baseline against which future delivery will be measured. To summarise, approximately 57% of those who declared experience of care and 75% of those who declared caring responsibilities ultimately passed their course. This is significantly above the national average.

2. Developments in 2016-17

It was believed that these declaration figures under represent the true picture, and so it was decided that additional opportunities to declare should be introduced. In analysing these figures a significant cross campus variation in recorded engagement by SRUC with those who had declared either a background of care or caring responsibilities was noted. Whilst some students fully utilised the opportunities for additional support that this gave them, it is believed that many students who had their retention and outcome recorded were possibly unaware of the support available to them. Therefore:

- A higher profile campaign of awareness raising was initiated, introducing easy read posters at each campus, aimed at portraying the message “come and speak to us” (*see Appendix 2.*)
- The wording on application and enrolment forms was amended to ensure that all students had the opportunity to declare either Care Experience or Caring Responsibilities.
- Some campuses offered an additional declaration opportunity by introducing a “Student Support Questionnaire” form at induction, a document which had the option to declare (*see Appendix 3*). Verbal feedback from staff is that this captured additional declarations, as well as previously unidentified additional support needs. Possibly the introduction of this option post enrolment removed the fear that a declaration would somehow have an effect on a successful application.
- To date, no formal feedback regarding the support available has been sought from students. A short questionnaire will be created for distribution in the spring. Likewise, their opinion has not been sought on the explanatory leaflets – a forum, possibly at two campuses in the first instance, will be established to discuss these.

3. Experience to date for 2017-18

Figures to date for 2017 -18 show a marked increase in declarations. There is no true way of gauging exactly why this is so, but a number of students were highlighted in reports received during the application process and a significant number of declarations came through the Student Enrolment system (*see Appendix 4*). *It should be noted that the figures for those with caring responsibilities includes those students who are single parents.*

The Care Experience / Carers Advisor for SRUC receives an update each time someone ticks one of these declarations during enrolment. Due to a lack of clarity in the wording this resulted in a tendency to over declare this year, but this error has been highlighted so that the wording will be edited for next year.

In order to ensure that each student received notification of the support available, letters and leaflets were sent out to each in the week following their enrolment. Details were entered onto a spreadsheet and on each student's record on UnitE, and then sent to the relevant Senior Tutor. From that point,

the individual campus should pick up the support, recording all meetings on UnitE.

A number of students also declared during PSP activities. The Care Experience / Carers Advisor was notified of these.

There are plans to create a page on Sharepoint so that the SRUC Advisor for Care Experienced students and Carers will be notified each time there is support given to any of this group. This will act as a system of checks to ensure that there is a similar offer of support across all campuses.

Previously, there has been no specific recording of Care Experience / Carers applying for additional funding. It has been requested that an email of notification is sent to the Advisor for Care Experience / Carers when someone declares that they have Care Experience or are Carers in any funding application. A report has been received detailing those who have declared Care Experience during funding applications in 2017-18.

There were no attendance checks in place, the addition of which could provide early interventions and therefore possibly assist retention figures. Senior Tutors have been asked to create register groups to facilitate this. These checks should now be taking place with early intervention initiated when required.

4. Going forward

It has been recognised that Senior Management (DMT) and the Board may require some further staff development regarding this provision. SRUC currently seeks guidance from Propel and Become (formerly Who Cares? Scotland). These organisations work exclusively with young people who have experience of the care system. They will be approached for assistance with this. SRUC participates in their online sites detailing educational establishments which offer additional support to Care Experienced students. In addition, with the assistance of the Digital Marketing Officer their Social media sites will be followed and liked as appropriate.

There is a need to promote this support to staff at campus level. There appears to be varied understanding of SRUC's role as a Corporate Parent, and of the responsibilities that this legally brings to all. However, as the support to these students is mainstream we do not believe a lack of detailed familiarity with the Act has compromised the service provided. Corporate parenting is also one of the 4Ps promoted to staff and students at each campus.

Voluntary agencies working with these groups, who are based within 25 miles of each campus, are to be identified and contacted with the aim of signposting SRUC's ability and willingness to provide next steps for care experienced and young carers, and also to undertake joint working relationships.

A twice yearly meeting has been set up to include members of functional support and campus teams who are involved in supporting care experienced

students and those who are carers. The first of these is scheduled for the 4th December. This will provide opportunity to discuss operational as well as any impacting strategic issues.

5. Conclusion

he report of the institutional Led Review of Student Support Services in May 2017 highlighted the work done to support students who declare Care Experience and Caring Responsibilities under “strengths of current arrangements for student support services” (**see Appendix 5**). From SRUC’s starting point two years ago when there was no formal knowledge or records of any students with Care Experience or Caring Responsibilities, very significant progress has been made. At that time the aim was to meet the legislative requirements. Still a work in progress, this aim has been surpassed, with SRUC’s Care Experienced / Carer students being offered substantial support, with services widely promoted from the first contact with SRUC throughout the student journey.

The Annual plan will be updated to reflect the above closed action and action still required. SRUC also submitted a response in August to the Scottish Government’s Corporate parenting and Formal Care team’s survey on institutional action to date to comply with clause 9 of the Children and Young People Act. The collective feedback from all Scottish colleges and universities would inform a report to the Scottish Ministers due for release in March 2019. To date no feedback has been received on SRUC’s response.

Alison Halliday
Care Experience/ Carers Advisor

Sonia Filby
Student Experience Manager

October 2017

Appendix 1

- **Declarations 2016 -17**

	HE	FE	Total
Care Experience	5	9	14
Caring Responsibilities	15	11	26
Total	20	20	40

Appendix 1 - continued

- **Outcomes 2016 – 17 - Care Experience**

	HE	FE	Total
Pass	3	5	8
Early withdrawal / deferral	1	4	5
Fail	1		1
Progression within Education		3	3

- **Outcomes 2016 – 17 - Caring Responsibilities**

	HE	FE	Total
Pass	8	7	15
Early withdrawal / deferral	6	3	9
Incomplete / Fail	1	1	2
Progression within Education	6	3	9

Appendix 2

SRUC

Are you...
Looked After, a Care
Leaver, in Kinship
Care, fostered?

Do you...
have experience of
being in the Care
Sector?

**WE NEED
YOU!**

At SRUC...
we have staff who
are here to help!

Be proud to talk to
us - we will welcome
and support you.
No labels

Contact your Education Officer, or
Alison Haldley (SRUC Care Advisor)
Alison.haldley@sruc.ac.uk

SRUC

Do you have
caring responsibilities?
Do they impact on your studies?

Don't forget
Assignment
deadline
tomorrow.

Not sure how I will manage
that I spent all weekend looking
after Mum instead of working on
my coursework. I think I'm going
to have to give up the course and
that will upset her and make her
it apply. She was so proud when
I was offered my place. But what
choice do I have?

Have you told the
college about her stroke?
I saw a poster about help
for students who are
Carex. You never know -
maybe they can help!

Please Deadlines & Attendance

Finance

A Married Person

Recognition of Learning

Mobile Phone during Lessons

Someone to Talk to

Sympathetic Work Placements

Financial Advice

For information,
please contact
your campus
Education Office,
or Alison Haldley
Alison.haldley@
sruc.ac.uk

Appendix 3

Extract from Student Support Questionnaire Form.

5. Do you have experience of the care system?

If so, please give details (e.g. "I currently live in foster care" or "I left my foster home at 16 and now live on my own"). (We may be able to give you extra help and support)

.....
.....

6. Do you consider yourself to fulfil the role of carer (i.e. is anyone in your life partly or wholly dependent on you for their day to day care e.g. a child with additional care or support needs, disabled parent or other vulnerable individual?)

If so, please give details (We may be able to give you extra help and support):

.....
.....
.....

Appendix 4

- **Declarations 2018-19**

	HE / Post Graduate	FE	Total
Care Experience	5	36	41
Caring Responsibilities	19	34	53
Total	24	70	94

Appendix 5

*Extract from Report of the Review of Student Support Services
Held at SRUC Oatridge Campus on 30th May 2017*

1 Conclusions and Recommendations

1.1 Engagement with the Review Process

The panel commended the team in providing a well structured, reflective document with the inclusion of Quality Enhancement Actions (QEAs) to summarise their appraisal of each section, while noting that the SED would have benefited from a stronger use of analytics, including benchmarking, to provide an evidence base. The QEAs would greatly assist the team in producing their annual monitoring report(s), which include quality enhancement plans, and would inevitably feed in to the response and action plan arising from this review.

The panel also commended the team for their clear engagement in the process including their approach during the review meetings. This had led to an honest and open enhancement-led peer discussion.

1.2 Strengths of the current arrangements for student support services

The panel concluded that the current arrangements demonstrated a range of strengths and good practice, for example:

- The work undertaken to support students who are care experienced, or may be a carer, at all stages of the student journey.
- The coherent approach to inclusion, safeguarding and personal support and respect including the development of a poster highlighting the 4Ps: Protect, Parent, Prevent and Prejudice.

Appendix 2

SRUC action plan 2017-18 to support our students who are Care Experienced or are a Carer

This provides an update to the progress of the 2016-17 action plan and identifies actions which will further SRUC's engagement and support with students who are care experienced or who have carer responsibilities. A review of 2016-17 has been prepared and considered by SRUC's Student Support and Engagement Committee and this is attached to this plan. It is also to be noted that the review of Student Support Services which took place in May 2017 commended

'the work undertaken to support students who are care experienced, or may be a carer at all stages of the student journey'.

SRUC provides formal education opportunities from access to postgraduate level from its six campuses, and by distance learning. Its curriculum focuses on land-based subjects, providing a vocational educational experience to approximately 2,500 on-campus students annually. SRUC strives to offer each of its students an inclusive and accessible learning environment and equality of opportunity. Its class size enables an informal but effective student support service when compared with the regional Colleges or Scottish Universities. Feedback and retention experience has shown that this is often appreciated by our students who feel they are an individual and SRUC provides them with a personalised service.

Individuals seeking to study at SRUC who have a care experienced background can be assured that as a Corporate Parent SRUC has made public its commitment of support of those who are care experienced. Corporate Parents have statutory duty under Part 9 of the Children and Young People (Scotland Act) 2014 to:

- be alert to the needs of care experienced individuals,
- to assess the needs of care experienced individuals seeking entry to or studying with SRUC
- to promote the interests of care experienced individuals
- to seek to provide opportunities to those individuals from care experienced backgrounds
- to take action to help care experienced individuals to access opportunities and make use of services and support provided
- to take action to improve SRUC in its Corporate Parent role.

In embracing its responsibilities SRUC extends its offer of Corporate Parenting to all potential or enrolled students who have experience of care or being looked after (as defined by legislation). This is because SRUC recognises the impact of early life

experience. In order for SRUC to fully support those potential or enrolled care experienced students, SRUC encourages disclosure by individuals of their care experienced background at any time of the student journey.

To progress its Corporate Parenting responsibilities, SRUC has a designated member of staff who acts as an impartial enabler of internal support for disclosed care experienced young people who engage with SRUC. The Senior Tutor at the prospective or enrolled campus fulfils the role of local named member of staff for care experienced students.

In 2017-18 forty one FE/HE enrolled students have indicated through the application or enrolment process that they were care experienced. This is up from fourteen the previous year, an increase of 66% and well up on the target of twelve included in the Outcome Agreement. In 2016-17 we suspected that the figure was under-represented and the increase this year will almost certainly be a reflection of the work SRUC has done to ensure applicants and students have multiple opportunities to declare their care experienced status within a supportive, safe and inclusive way.

Likewise students with declared care responsibilities have doubled in 2017-18 from twenty six to fifty three. Care has been taken to ensure students understood what is meant by a carer in the context of SRUC's definition with the Carers Advisor contacting all students who declared they were a carer at enrolment to check the personal circumstances. This has led to identifying refinements to the requests within the enrolment portal for 2018-19.

This action plan continues to set out SRUC's services and internal processes for students who are care experienced, and acknowledges "Getting it Right for Every Child" and the SHANARRI¹ principles which underpin it.

SRUC also recognises its commitment to those students who have care responsibilities. In considering these, it sees many similarities in its response to the needs of carers with those who are care experienced. Therefore, this plan also sets out SRUC's intended action during 2017 to develop its services for our students who are carers.

Authors S Filby/A Halliday

Consideration of plan for 2016-17 by CELCIS and Student Experience Committee

Updated plan for 2017-18 approved by Student Support and Engagement Committee

¹ SHANARRI is the acronym for the eight wellbeing indicators which children and young people need to progress in order to do well now and in the future. These are; Safe; Healthy; Achieving; Nurtured; Active; Respected; Responsible; and Included.

OBJECTIVE	ACTIONS	Responsibility	By when	How measured	Reference to Part 9
Objective One: Provide formal and informal confidential means for prospective students, applicant and enrolled students to identify themselves as care experienced or carers.	<ul style="list-style-type: none"> When applying for a place – care experienced is already on SRUC application form and UCAS. Declaration opportunity for carer to be added to SRUC form for 2016/17. SRUC has supported the current petition to include the opportunity to declare Carer status on the UCAS form (signed April 2016). 	Admissions Manager	Completed in 2016/17	Flag is included on the admissions record and care Experienced/ Carers Advisor is updated by Admissions when triggered	a b c d e f c f
	<ul style="list-style-type: none"> When completing On-line Enrolment – care experienced and carer to be included in on-line enrolment for 2016/17. 	Education Business Support Manager	Completed in 2016/17	Automatic updates are now sent to Care Experienced/ Carers Advisor	a b e f
	<ul style="list-style-type: none"> When making a funding application. The opportunity to declare when applying for SRUC managed funding is already in place. This provides another opportunity for students to make their Care Experienced or Care responsibilities known and enables SRUC to prioritise funding allocations to benefit these students. 	Student Experience Manager (for Trust Funded support) Education Information Manager (FE) (for SAAS/SFC support)	Completed in 2016/17	In place for all SRUC administered student financial support	a b d e f

OBJECTIVE	ACTIONS	Responsibility	By when	How measured	Reference to Part 9
	<ul style="list-style-type: none"> A flow diagram to be developed for staff indicating all the possible ways students may formally and informally declare pre-application onwards) and detailing how to ensure declarations are passed to the Care Experience/Carers Adviser and what actions is taken. 	Care Experience/ Carers Adviser	Complete	Include in interview guidelines (where appropriate)	a c f
	<ul style="list-style-type: none"> Poster and leaflet already produced for care experienced students. Feedback on their impact from care experienced students to be gathered and reviewed as part of survey of students Spring 2018 to enable refreshed materials to be produced for September 2018. 	Care Experienced/ Carers Adviser/ Senior Tutors/ MRSO team	April 2017/ March 2018	Student feedback / end of course survey	c d e f
	<ul style="list-style-type: none"> Poster to be developed and displayed for students who are carers. 	Care Experienced/ Carers Adviser/ Senior Tutors	Completed in 2016/17	Poster displayed March 2017	c d e f
	<ul style="list-style-type: none"> Accompanying carers leaflets already produced and available at Education Offices and at recruitment events. These will be reviewed for academic year 2018/19 involving input from carers. 	Care Experienced/ Carers Adviser/ Senior Tutors/ MSROs	Completed in 2016/17	Leaflets issued September 2016	c d e f

OBJECTIVE	ACTIONS	Responsibility	By when	How measured	Reference to Part 9
	<ul style="list-style-type: none"> Posters promoting the benefits of students disclosing their care experienced/carers background to be produced. 	Care Experienced/ Carers Adviser and Marketing and Student Recruitment Manager	Completed in 2016/17	Posters displayed March 2017	c d e f

OBJECTIVE	ACTIONS	Responsibility	By when	How measured	Reference to Part 9
Objective Two To have accessible and timely management information to ensure care experienced students and students who are carers are supported and monitored during their time with SRUC.	<ul style="list-style-type: none"> Prospective students known to SRUC will be signposted to the dedicated support at the earliest opportunity and contact made so they are aware of the support available to them through the application process. A MSRO is part of the review group Training session as part of MSRO meeting to take place Spring 2018. 	MSROs/ Care Experienced,/ Carers Adviser	Ongoing	Links with applicable local agencies to highlight this	a b d e f
	<ul style="list-style-type: none"> Application updates to be provided detailing declared care experienced/carers. This is to enable contact to be made by the Care Experienced,/Carers Adviser and the dedicated support available highlighted as the applicant progresses through the selection process. This is included in the flow chart for staff. 	Admissions Manager/ Care Experienced,/ Carers Adviser	Ongoing	Meeting records on UnitE to record individual discussions	a b d e f
	<ul style="list-style-type: none"> Reports to be run once enrolment has taken place and as required throughout year to monitor students' progress and initiate any necessary interventions. This is included in the flow chart for staff. 	Care Experienced,/ Carers Adviser	Ongoing	Meeting records on UnitE to record individual discussions	c d e f

OBJECTIVE	ACTIONS	Responsibility	By when	How measured	Reference to Part 9
	<ul style="list-style-type: none"> Names of students applying for funding throughout year who declare care experienced or carer status to be notified to Care Experienced/Carers Adviser who will cross check, update the student record and initiate support (as required). This is included in the flow chart for staff. 	Central funding team/ Student Experience Administrator/ Care Experienced/ Carers Adviser	Ongoing	Meeting records on UnitE to record individual discussions	a e f
	<ul style="list-style-type: none"> Declarations coming from PSPs or safeguarding/risk assessment activities will be passed to the Care Experienced/Carers Adviser for appropriate recording on the student record and action. This is included in the flow chart for staff. 	Learner Engagement Manager/ Academic Support Tutors/ Senior Tutors	Ongoing	Meeting records on UnitE to record individual discussions	a e f
	<ul style="list-style-type: none"> Metrics on the enrolment/retention/achievement of care experienced students and students who are carers will be generated at the end of each year and included in the annual review. The number of enrolled care experienced students and students who are carers will provide the benchmark on which an annual increase (to be included in the Outcome Agreement) will be set. 	Care Experienced Advisor/ Carers Advisor	Ongoing	Details included within annual report	c f

OBJECTIVE	ACTIONS	Responsibility	By when	How measured	Reference to Part 9
	<ul style="list-style-type: none"> An evaluation process will be developed in consultation with Care Experienced students and Student carers and take place in spring each year. This will enable a qualitative review of SRUC's services for these students to be undertaken. 	Care Experienced/ Carers Adviser	Spring 2018	Details included within annual report	a c e f

OBJECTIVE	ACTIONS	Responsibility	By when	How measured	Reference to Part 9
Objective Three: Maximise care experienced and carer opportunities to succeed.	<ul style="list-style-type: none"> Staff development for the campus based named support (including the relevant Year Tutors) to be made available in early weeks of term one. 	SRUC's Care Experienced/ Carers Advisor/ Senior Tutors	Ongoing	Care Experienced Advisor/ Carers Advisor to hold an updated record of all Senior Tutors and relevant Year Tutors who will act as named support during each academic year	a c d e f
	<ul style="list-style-type: none"> Attendance report checks to be undertaken by the Senior Tutors with follow up by Year Tutors and reasons/support provided discussed with the student. Outcomes notified to SRUC's Care Experienced,/Carers Adviser (who may also be involved in discussion and the provision of support as appropriate. The SRUC Care Experienced,/Carers Adviser will create an attendance list for each campus which the Senior Tutors will use. 	Senior Tutors/ Year Tutors/ SRUC's Care Experienced/ Carers Adviser	Ongoing	Meeting records on UnitE to record individual discussions	a b e f

OBJECTIVE	ACTIONS	Responsibility	By when	How measured	Reference to Part 9
	<ul style="list-style-type: none"> SRUC residences/landlord Guarantor scheme to be explored for Care Experienced students. 	SRUCSA/ Care Experienced Advisor/ Residential Services Manager/ Finance	July 2018	Report of progress to the Student Support and Engagement Committee Nov 2018	
	<ul style="list-style-type: none"> Achievement checks and follow up by Year Tutors and reasons/support provided discussed with the student. Outcomes notified to SRUC's Care Experienced./Carers Adviser (who may also be involved in discussion and the provision of support as appropriate. End of year review of overall completion/achievement/progression to be included in annual review. 	Year Tutors/ SRUC's Care Experienced/ Carers Adviser	Ongoing	Meeting records on UnitE to record individual discussions	a e f
	<ul style="list-style-type: none"> End of year report on the completion/achievement/progression metrics, support (including financial) to, and feedback from declared care experienced students and students who are carers to be produced and considered by the Student Engagement and Support Committee. The report will also include the draft plan for the subsequent academic year as from 2018-19. 	SRUC's Care Experienced/ Carers Adviser/ Student Experience Manager	Ongoing – to be received at Student Support and Engagement Committee's November meeting.	Report presented and considered	c e f

OBJECTIVE	ACTIONS	Responsibility	By when	How measured	Reference to Part 9
Objective Four: To promote SRUC as a FE/HE choice for those who are care experienced students and students who are carers.	<ul style="list-style-type: none"> Contact to be made with appropriate charities (Barnardo's/others) and the local authorities within 25 miles of each campus indicating SRUC's ability and willingness to provide next steps for those who are care experienced or known carers. 	Care Experienced/ Carers Adviser with assistance from the Inclusion Support Co-ordinator	Ongoing	Details included within annual report	c d f
	<ul style="list-style-type: none"> Continue to input to 'Who Cares?' and 'Propel' digital and printed materials and develop SRUC material (including website and prospectus and appropriate social media linkage to national campaigns). 2019 Prospectus includes information for Care Experienced applicants. 	Care Experienced/ Carers Adviser and Marketing and Student Recruitment Manager	Ongoing	Details included within annual report	c d f
	<ul style="list-style-type: none"> SRUC's Corporate Parenting responsibilities to be displayed at all campuses as part of our 4Ps (Protect/Parent/Prevent/zeroPrejudice commitment). 	Student Experience Manager	Completed in 2016/17	Posters launched at Learning and Teaching conference and displayed at all campuses	c d f

OBJECTIVE	ACTIONS	Responsibility	By when	How measured	Reference to Part 9
Objective Five: To ensure staff have the knowledge and skills to support SRUC's services for care experienced students and carers.	<ul style="list-style-type: none"> Care Experienced/Carers Adviser to participate in appropriate Scotland's Colleges' networks, Who Cares? and Celcis groups to enable operational support. 	Care Experienced/ Carers Adviser	Ongoing	Feedback to Student Experience Manager and, as appropriate to Senior Tutors	a c d f
	<ul style="list-style-type: none"> Care Experienced/Carers Adviser to provide staff development sessions to MSROs and Senior Tutors on front line services available. 	Care Experienced/ Carers Adviser	Ongoing	Details included within annual report	c d f
	<ul style="list-style-type: none"> Participation in appropriate strategic sector level activities which support the development of SRUC's services to care experienced students and students who are carers. 	Student Experience Manager	Ongoing	Details included within annual report	a c d f
	<ul style="list-style-type: none"> Care Experienced/Carers Adviser to convene a twice yearly review meeting with Student Experience/Learner Engagement/Admissions/Marketing and Student Recruitment representative/Student Information (FE) Managers and a representative from the Senior Tutors group to review practice, metrics and sector developments. The outputs of these meetings will be reported to the Student Engagement and Support Committee. 	Care Experienced/ Carers Adviser	June and December each year	Outputs of meeting included within annual report	a c d e f

<p>Objective Six:</p> <p>To raise awareness of new Executive Leadership Team and Board members of their Corporate Parenting responsibilities.</p>	<ul style="list-style-type: none"> • Agree with SRUC Company Secretary (for Board) and Academic Director (for ELT) how awareness raising might best be undertaken. Expertise from Who Cares? may be brought in. 	<p>Student Experience Manager</p>	<p>31st December 2018</p>	<p>Outcome to be reported in Annual report</p>	<p>a c d e f</p>
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